



Swansea Bay City Region Joint Committee – 12 November 2020

Portfolio Action Plan

Purpose:	To agree the Action Plan in response to the Accounting Officer Review (AOR) and Gateway 0 Review recommendations
Policy Framework:	Swansea Bay City Deal (SBCD) Joint Committee Agreement (JCA)
Recommendation(s):	It is recommended that Joint Committee: <ol style="list-style-type: none"> 1) Approves the Portfolio Action Plan in Appendix A as the response to the AOR and Gateway 0 review recommendations (Appendices B & C) 2) Approves the Portfolio Action Plan in Appendix A as a template for the future reporting of the forward work programme of the PoMO
Report Author:	Ian Williams (SBCD Portfolio Development Manager)
Finance Officer:	Chris Moore (SBCD S151 Officer)
Legal Officer:	Tracey Meredith (SBCD Monitoring Officer)

1. Introduction

- 1.1 The SBCD Portfolio Action Plan available in Appendix A has been developed in response to the recommendations made in the Accounting Officer Review (AOR) in August 2020 and the Gateway 0 review undertaken in July 2020.
- 1.2 The Action Plan will be a ‘live’ document, updated and reported on a monthly basis with the potential to expand the scope of the plan to incorporate other work areas of the PoMO. As such it will be the Portfolio Action Plan and a key operational document for overseeing the timely and effective delivery of the forward work programme of the SBCD PoMO.

2. Background

- 2.1 As part of the assurance arrangements for the SBCD Portfolio, an independent Gateway 0 Review was undertaken in July 2020. Further, a five-week Accounting Officer Review (AOR) process was conducted by the Welsh Government, which commenced in August 2020 with the purpose to approve the SBCD Portfolio Business Case.

- 2.2 The AOR review resulted in 15 recommendations for the SBCD PoMO to address in relation to the Portfolio Business Case, as detailed in the report available in Appendix B.
- 2.3 The SBCD Portfolio Gateway 0 report received an Amber Delivery Confidence Assessment (DCA) rating and contained six prioritised recommendations to the Portfolio SRO to ensure that the portfolio is positioned for effective management and delivery. This report is attached as Appendix C.
- 2.4 The Portfolio Action Plan combines both sets of review recommendations and provides detail on the specific actions required to fulfil the recommendations and the priority, timing, ownership, status and dependencies for each action.
- 2.5 It should be noted that there are several dependencies in the Action Plan that relate to WG/UKG to initiate activity or provide specific information. The PoMO will work closely with relevant government officials to progress these actions.

3. Financial Implications

- 3.1 The specific financial implications are detailed within the attached report, with associated recommendations. Financial reporting has been consistently reported and is acquired from the project manager through the use of a standard template, which will be reviewed in collaboration with Welsh Government as part of the financial recommendations. The successful progress and completion of the actions resulting from the AOR process will support the release of future drawdowns of City Deal funding from UKG/WG.

4. Legal Implications

- 4.1 There are no legal implications associated with this report.

5. Alignment to the Well-being of Future Generations (Wales) Act 2015

- 5.1 The SBCD Portfolio and its constituent projects are closely aligned to the Well-being of Future Generations (Wales) Act 2015 and the seven well-being goals for Wales. These alignments are outlined in a Portfolio Business Case for the SBCD, as well as in individual project business cases.

Background papers: None

Appendices:

Appendix A: AOR / Gateway 0 Action Plan

Appendix B: Accounting Officer Review Report September 2020

Appendix C: Gateway 0 Review Report July 2020